Presidential Primary Sources Project – Sept. 26 Planning Meeting – 11:00 AM CT

**Attendance and Confirmation of Participation**

* Carol Willis - carol.willis@esc13.txed.net - Texas Education Telecommunications Network
* John Korb – jkorb@tetnplus.net - Texas Education Telecommunications Network
* James Werle - jwerle@internet2.edu - Internet2 K20 initiative
* Mark Adams – mark.adams@nara.gov – Harry S. Truman Library
* James McGettigan – jmcgettigan@nps.gov – Valley Forge National Historical Park
* Kilzer, Sharon – Sharon.kilzer@dickinsonstate.edu - Theodore Roosevelt Center
* Kim Owen - kim.owen@ndsu.edu – North Dakota State University
* Amy Bracewell – amy.bracewell@nps.gov - Mount Rushmore National Memorial
* Paula Deal – deal@infohio.org – INFOhio
* Jennifer Oxenford – jmacdoug@magpi.net – MAGPI/PA
* Kristin Magruder – kristin.magruder@ien.idaho.gov
* Julie Best – Julie.best@ien.idaho.gov
* Ben Fineman - bfineman@internet2.edu
* Julia Heighway – jheighway@cilc.org - CILC

Contact List - <https://docs.google.com/spreadsheet/ccc?key=0AtFKEeSuw0V2dGdSNzhkejBpZnBGUzJSZzZYLUlEOVE>

**Content Provider Programs**

* Valley Forge National Historical Park – Washington’s Leadership in the International Community of the 18th Century
* Jimmy Carter National Historic Site – The Camp David Accords: Exploring a Path to Peace
* George H. W. Bush Presidential Library and Museum (Bush 41) - Expansion of Global Democratization Following the Fall of the Berlin Wall
* Harry S. Truman Library – Cold War Crisis: Protecting Democracy in Berlin
* Theodore Roosevelt Center – Theodore Roosevelt and the Evolution of American Ideals
* Mount Rushmore National Memorial – Reflecting the Past, Sculpting the Future:  The Evolution of Democracy in America

**Shared Google Calendar** – There is a shared google calendar to keep track of dates for the project. If you do not have access to this calendar, send an email to jkorb@tetnplus.net

**Confirmed Calendar of Events**

October 3

Teacher Training Library of Congress - **1-2:00 PM PT / 2-3:00 PM MT / 3-4:00 PM CT / 4-5:00 PM ET**

There will be three online lessons with a culminating webinar.

October 17

Content Provider Training – **9:00 AM PT / 10:00 AM MT / 11:00 AM CT / 12:00 PM ET**

October 30

Project Launch – **8-8:45 AM PT / 9-9:45 AM MT / 10-10:45 AM CT / 11-11:45 AM ET**

November 8

Bush Library (Bush 41) – **8-8:45 AM PT / 9-9:45 AM MT / 10-10:45 AM CT / 11-11:45 AM ET**

November 13

Harry S. Truman – **8-8:45 AM PT / 9-9:45 AM MT / 10-10:45 AM CT / 11-11:45 AM ET**

 **10-10:45 AM PT / 11-11:45 AM MT / 12-12:45 PM CT / 1-1:45 PM ET**

 **12-12:45 PM PT / 1-1:45 PM MT / 2-2:45 PM CT / 3-3:45 PM ET**

November 27

TR Center – **8-8:45 AM PT / 9-9:45 AM MT / 10-10:45 AM CT / 11-11:45 AM ET**

 **12-12:45 PM PT / 1-1:45 PM MT / 2-2:45 PM CT / 3-3:45 PM ET**

December 4

Mount Rushmore – **8-8:45 AM PT / 9-9:45 AM MT / 10-10:45 AM CT / 11-11:45 AM ET**

 **12-12:45 PM PT / 1-1:45 PM MT / 2-2:45 PM CT / 3-3:45 PM ET**

December 6

Valley Forge – **8-8:45 AM PT / 9-9:45 AM MT / 10-10:45 AM CT / 11-11:45 AM ET**

 **10-10:45 AM PT / 11-11:45 AM MT / 12-12:45 PM CT / 1-1:45 PM ET**

 **12-12:45 PM PT / 1-1:45 PM MT / 2-2:45 PM CT / 3-3:45 PM ET**

December 11

Jimmy Carter – **8-8:45 AM PT / 9-9:45 AM MT / 10-10:45 AM CT / 11-11:45 AM ET**

January 16 Make Up Date

January-April Student research and synthesis & content presenter office hours

May 1, 2, 3 Final Student Presentations

**Status of October 17 Content Training**

Agenda

* + Brainstorming
	+ Agenda Design
	+ Video Examples
	+ Audience Interaction
	+ Common Format

Connection info

1. You will need to click the URL below.  If you cannot click, cut and paste the ENTIRE following URL in your browser to join the session.

<https://sas.elluminate.com/m.jnlp?sid=2008134&password=M.9E501DAABB619671D57CE0CA4698D8>

2. When you see the box that says, "Please enter your name for the session”, type in the first and last name of the person attending the session, then click on "Login".

3. Keep in mind that the **audio portion of the webinar will be via phone.**

To join the call please dial 1-734-615-7474 (preferred) or +1-866-411-0013 (use only if free Long Distance service is not available) PIN 0176476#

**October 30 Launch Format**

John Korb will serve as facilitator. Providing Role call, intro, and transitions to content providers.

Outline

* What is PPSP? Intro Project Team and Participants – 10 minutes
* What are Primary Source Documents? – 5 minutes
* Schedule of Events – 3 minutes per content provider
* Technical Update – 5 minutes
* Questions and Closing 5-7 minutes

**Social Marketing – Jennifer**

A new column has been added to our contact list where participants can enter their social media information.

<https://docs.google.com/spreadsheet/ccc?key=0AtFKEeSuw0V2dGdSNzhkejBpZnBGUzJSZzZYLUlEOVE>

**Bridging Arrangements**

Kick-off Event October 30, 2012

• Master Bridge for participating States’ MCU’s – I2 Commons

• Master Bridge for participating content providers – MAGPI

• Bridging for participating schools will be hosted by State MCU’s

Content Provider Presentations (November & December)

• Master Bridge for participating States’ MCU’s – I2 Commons

• Master Bridge for participating content providers – I2 Commons

• Bridging for participating schools will be hosted by State MCU’s

May Presentations – do we want the presenting sites to call I2 Commons?????

**Technical Support**

• Communication among project team and technical support staff will be hosted by I2 Commons

using Adobe Connect Chat.

• Troubleshooting of end points will be handled by hosting State MCU.

• Troubleshooting of master bridge connections or connection with content provider will be

handled by I2 Commons and MAGPI (for Kick-off)

• Technical and project staff are expected to monitor Chat during every presentation and respond

immediately to resolve problems

• Hosting States will test endpoint connections and test connecting to the Master Bridge prior to

the kick-off event on October 30th.

• Event connections should be created 5 – 10 minutes before the start of each program to ensure

the site is ready at the beginning of each program.

**Recording**

MAGPI will record all events and post the recording links on the project web site. No live steaming will be provided for any of the programs.

**Connection Information**

Content providers and participating states need to provide contact information to Ben at Internet2 commons

**Marketing**

Website URL: <http://k20.internet2.edu/presidents>

Registration URL: <https://docs.google.com/a/tetnplus.net/spreadsheet/viewform?formkey=dGEzRnh1d1JZTktMVVRBWms2Y2JZYnc6MQ#gid=0>

Flyers – <https://k20.internet2.edu/files/projectfiles/181-Presidential_Primary_Source_Flyer.pdf>

Social Media – a hashtag for the event was created #PPSP. Jennifer has created a facebook page for the event <http://www.facebook.com/PresidentialPrimarySourcesProject>.

**To Do List**

Content Providers

* Provide Technical information to Ben Internet2 commons
* Content providers should provide pre conference questions for participating classrooms to John Korb
* A new column has been added to our contact list where participants can enter their social media information.

<https://docs.google.com/spreadsheet/ccc?key=0AtFKEeSuw0V2dGdSNzhkejBpZnBGUzJSZzZYLUlEOVE>

Marketing

* Continue to market to your networks
* Refer to the initial marketing list and reach out to interested participants
* A new column has been added to our contact list where participants can enter their social media information.