Standard Template Requirements for Accessibility/Usability

Version 0.2, updated 09 February 2015

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| # | Business Requirement | C.O.S # | Condition of Satisfaction | Verification Resources and Information |
| B.R. 1 | The product or service must conform to federal, University of Colorado system, and CU-Boulder campus policy and standards regarding Information and Communications Technology (ICT) accessibility. |  |  |  |
|  |  | C.O.S. 1.1 | The vendor should provide a VPAT (Voluntary Product Accessibility Template). | <http://www.itic.org/public-policy/accessibility><http://www.state.gov/m/irm/impact/126343.htm> |
|  |  | C.O.S. 1.2 | If available, existing accessibility documentation (beyond the VPAT) should be provided from the vendor. | Documentation in addition to a VPAT might include remediation plans, product examples specific to accessibility/usability, etc. |
|  |  | C.O.S. 1.3 | If available, the vendor should provide an accessibility roadmap or plan for continual oversight of accessibility. | <http://www.w3.org/WAI/PF/roadmap/DHTMLRoadmap040506.html> |
|  |  | C.O.S. 1.4 | If available, 3rd party evaluations should be provided. | Independent companies or contractors that evaluate ICT for usability and accessibility. |
|  |  | C.O.S. 1.5 | The CU PSC (Procurement Service Center) must determine that the purchase/service contract meets accessibility compliance. | <https://www.cu.edu/psc/> |
|  |  | C.O.S. 1.6 | If available, a testing and development platform that can be used for product/service/application for purposes of evaluation should be provided. | Testing platforms will differ per product/service/ application and should be specified by the project team. |
|  |  | C.O.S. 1.7 | The service or software interface must be tested for compliance with supported screen readers and with accessibility testing and compliance software. | Internal testing should occur regardless of VPAT, documentation, assurances, etc. from vendor. OIT has resources available for independent testing. |
|  |  | C.O.S. 1.8 | The product/service must be evaluated by the accessibility program manager/review team. | A review process should be defined and published so that project teams can best prepare for the review. |
|  |  | C.O.S. 1.9 | The product or service must be compliant with WCAG 2.0 AA. | <http://www.w3.org/TR/WCAG20/> |
|  |  | C.O.S. 1.10 | The product/service must be compatible with OIT/CU campus supported platforms and browsers. | <http://www.colorado.edu/oit/software-hardware/supported-software-hardware-list> |